

**GEORGIA DEPARTMENT OF AUDITS AND ACCOUNTS
NONPROFIT AND LOCAL GOVERNMENT AUDITS DIVISION
AUDIT REPORT TRANSMITTAL DOCUMENT**

Please complete the top portion of this form and submit it with your audit report. We will use this information to furnish your government the results of our review. These results will be furnished by e-mail.

Name of Governmental Unit		
Fiscal Year End		
Governmental Contacts	Name	E-Mail Address
Chief Official (e.g., Mayor, Chairman)		
City/County Clerk		
City/County Manager		
Finance Director		
Other Officials to be Notified of Audit Results: (list below)		
Name of Audit Firm		
Auditor Contact for this Report		
CPA Telephone		
CPA Fax		
Form Completed by: (Name)		
(Title)		

For DOAA Internal Use

Date Rpt Rcvd	Assigned to:	Upload	Mail	E-mail
Type of Report	Date Reviewed	# Grant Cites		
# of 1s	# of 2s	# of Xs	# of 3s	
Date of CPA/Govt Response				
Date Orig. Notice to Govt		Date Rev Notice to Govt		
Report Accepted? Y N		Grants OK? Y N		
CAP Required? Y N		Date Cap Received		
CAP Letter Dates		CAP Not Received		
CAP Has Problems		CAP Accepted		
Pension Plan(s)	Deferred Comp? Y N	OPEB? Y N N/A	Single Audit? Y N	
Total GF Revenues	\$	Total GF Expenditures	\$	
GF Nonspendable FB	\$	GF Restricted FB	\$	
GF Committed FB	\$	GF Assigned FB	\$	
GF Unassigned FB	\$	All Govt Funds Total FB	\$	
Total GW Expenses	Draft to CPA	Letter to Govt	Logged	